

**Northland Library Cooperative  
Board Meeting Minutes  
Interlochen Public Library  
April 19, 2024**

**Call to order of the Northland Library Cooperative Board:**

The meeting was called to order at 12:25 pm by board member, Denise Bearre.

**Board members present:**

L. Adams (Northland Library Cooperative), D. Bearre (Alcona County Library), M. Peck (Boyne District Library), J. Thomet (Interlochen Public Library), A. Alexander (Presque Isle District Library), Michelle Howard (Traverse City District Library), and V. Meyerson (Petoskey District Library).

**Board members absent:**

J. Skinner (Otsego County Library), L. Haas (Montmorency County Public Library), S. Warner (Wolverine Community Library).

**Public Comment:** None

**Approval of Agenda:**

M. Howard made a motion to approve the agenda. V. Meyerson supported the motion. Motion carried.

**Approval of Minutes:**

V. Meyerson made a motion to approve the December 6, 2023 Board minutes. M. Peck supported the motion. Motion carried.

M. Howard made a motion to approve the Special Board Meeting minutes of February 13, 2024. M. Peck supported the motion. Motion carried.

**Financial Reports:**

M. Howard made a motion to approve the March 2024 financial statements. V. Meyerson supported the motion. All ayes.

**Action Items:**

V. Meyerson made a motion to accept the Employee Handbook, the Director Employment Benefits, and the Directors Contract. M. Peck supported the motion. Motion carried.

M. Howard made motion to accept the resolution to establish a MERS account, the MERS Uniform 457 Supplemental Retirement Program Resolution. V. Meyerson supported the motion. Motion carried.

M. Howard made a motion to accept the MERS 457 Participant Agreement. V. Meyerson supported the motion. Motion carried.

A. Alexander made a motion to accept the resolution to establish authorized signature of Linda Adams for MERS, the Resolution Establishing Authorized Signatures for MERS Conacts and Service Credit Purchase Approvals. V. Meyerson supported the motion. Motion carried

M. Howard made a motion to accept the Resolution Adopting the MERS Defined Contribution Plan. M. Peck supported the motion. Motion carried.

M. Howard made a motion to accept the MERS Defined Contribution Plan Adoption Agreement and the Contribution Addendum for MERS Defined Contributio.. M. Peck supported the motion. Motion carried.

The MERS cusomer contact form will include Linda Adams as primary contact, Kimberley LaBreacque and the finance contact and Michele Howard as an additional contact.

**Adjournment:**

The meeting adjourned at 12.35 pm. Motion made by M. Howard and supported by M. Peck. Motion carried.

The next NLC Board is scheduled for Wednesday, August 14, 2024 at the Charlevoix Public Library, immediately following the NLC Advisory Board Meeting at 10:30am.

Respectfully submitted,  
Amber Alexander, Director,  
Presque Isle District Library