

September 27, 2005
Joint Meeting of the Northland Library Cooperative
Board of Trustees and the Advisory Council

Present:

Susan Conklin	Crooked Tree District Library
Jan Stevenson	Presque Isle District Library
Linda Adams	NLC Board Trustee—Petoskey
Val Meyerson	Charlevoix Public Library
Susan Warner	Wolverine Community Library
Nannette Miller	Boyne District Library
Cindy Lou Poquette	Indian River Area Library
Judy Ranville	Mackinaw Area Public Library
Randolph Mateer	NLC Board Trustee—Cheboygan
Elden Johnson	NLC Board Trustee-Jordan Valley
Mark Bronson	Cheboygan Area Public Library
Maria Lefebvre	Northland Library Cooperative
Mayford Meixell	NLC Board Trustee—Alpena
Maureen Derenzy	Otsego County Library
Marcia Botkin	NLC Board Trustee—Oscoda
Bambi Mansfield-Sanderson	Crawford County Library System
Marcia Armstrong	NLC Board of Trustees—Crawford
Warren Meyer	NLC Board Trustee—Topinabee
Dawn Pringle	Jordan Valley District Library
Susan Godzik	Mackinaw Area Public Library
Carol Luck	Alcona County Library
Jennifer Dean	Northland Library Cooperative
Karen Heide	NLC Board Trustee—Wolverine
Moira Maus	Curtis Township Library

The joint meeting of the Northland Advisory Council and Northland Board was held at Mackinaw Area Public Library in Mackinaw City. The Advisory Council meeting was called to order at 10:20am. The following is a summary of topics discussed and approved as noted:

Advisory Council August 8, 2005 meeting minutes—approved.

Election of officers for 2005-2007—approved.

Jan Stevenson—President
Nannette Miller—Vice President
Mark Bronson—Secretary

Advisory Council Meeting dates for 2005-2006 (3rd Thursday—10:30am start time)

November 17, 2005	-	Onaway
February 16, 2006	-	Indian River
May 18, 2006	-	Alpena
August 17, 2006	-	Cheboygan
September 26, 2006	-	Charlevoix (Joint)

Budget 2004-2005 (as of 9/23/05)—approved.

FY 2005-2006 Draft Budget—approved with recommendation to NLC Board to accept.

Plan of Service—approved formation of a committee to update and revise the Plan of Service. Committee members: Maureen Derenzy, Bambi Mansfield-Sanderson, Carol Luck, and Cindy Lou Paquette.

\$500 Mini -Grant—drawing winner is Bambi Mansfield-Sanderson, Director of Crawford County Library System.

Director's Report—Jennifer Dean

Christine Johnson starting a new contract position with NLC; some of her duties have been taken over by other NLC staff.

Workshops: New MeL: Ancestry Plus workshop coming up in November.

MLA—hired a new director, Gretchen Couraud.

Library of Michigan—is on track for interviews with candidates for new State Librarian.

PLFIG—is in the process of creating a partnership with MLA. Next PLFIG meeting is November 28, 2005.

Gate's Grant Program and Ernie and Tram Program Funds

Library Mini Reports—Jennifer is requesting member library directors send her mini library reports for inclusion in the NLC newsletter. NLC Newsletter has been well received by members; members prefer to keep the newsletters current content and format unchanged.

Elden Johnson provided information about his new Friends of Michigan Libraries website.

Duvall Award—2 winners, Maude Daniels (NLC Volunteer) and Val Meyerson (Director of Charlevoix County Library) were each given a plaque commemorating their winning the Duvall Award. The Duvall award is given to one in recognition of their excellent service within the Northland Library Cooperative service community.

Advisory Council Meeting adjourned at 12:35pm.

Break for Lunch.

Speaker: Maureen Derenzy, Director of Otsego County Library. Topic: MelCat Experience

NLC BOARD MEETING

Call to Order and Roll Call

Chair Elden Johnson called the Northland Library Cooperative Board of Trustees meeting to order at 1:35pm.

Members Present: Linda Adams (Petoskey), Randolph Mateer (Cheboygan), Elden Johnson (Jordan Valley), Mayford Meixell (Alpena), Marcia Armstrong (Crawford), Warren Meyer (Topinabee), Marcia Botkin (Oscoda), Karen Heide (Wolverine)

Members Absent: Norm Yoder (Curtis Township)

Also Present:

Susan Conklin	Crooked Tree District Library
Jan Stevenson	Presque Isle District Library
Val Meyerson	Charlevoix Public Library
Nannette Miller	Boyne District Library
Cindy Lou Poquette	Indian River Area Library
Judy Ranville	Mackinaw Area Public Library
Mark Bronson	Cheboygan Area Public Library
Maria Lefebvre	Northland Library Cooperative
Maureen Derenzy	Otsego County Library
Bambi Mansfield-Sanderson	Crawford County Library System
Dawn Pringle	Jordan Valley District Library
Susan Godzik	Mackinaw Area Public Library
Carol Luck	Alcona County Library
Jennifer Dean	Northland Library Cooperative
Moira Maus	Curtis Township Library

Approval of the Agenda

Motion was made by Randy Mateer and seconded by Warren Meyer to accept the Agenda. Motion approved

Approval of the Minutes

Motion was made by Randy Mateer and seconded by Mayford Meixell to accept the August 16, 2005 minutes as presented. Motion approved.

Treasurer Report by Mayford Meixell

Cash on Hand and in Banks	\$388,325.56
First Federal Certificates of Deposit	<u>25,861.88</u>
Total Cash	\$414,187.44
Accounts Receivable	\$739.63
Pre-Paid Expense-telephone & MLC deposit	0.00
Total Assets (does not include building or vehicle)	<u>\$414,927.07</u>
Accounts Payables/Liabilities	
Payroll Taxes	796.07
Deferred Revenues	6,205.00
PACII Server Fund	4,000.00
Total Payables/Liabilities	<u>11,001.07</u>
Available Cash for Expenses 04/05	\$403,186.37

The Treasurer's Report was accepted as presented

FY 2004/2005 BUDGET—was discussed. The budget handout had an incorrect date of 7/27/05; the date should have been 9/23/05.

FY 2005/2006 DRAFT BUDGET—was discussed. A question was brought to the board's attention concerning the amount of Hospitalization expense being reported.

Motion to accept the FY 2005-2006 Draft Budget as recommended by the Advisory Council, with further clarification on the amount of hospitalization reported was made by Randy Mateer and seconded by Mayford Meixell. Motion Approved.

FY 2005-2006 CONTRACTS—discussed renewing contracts with non-member libraries for the coming fiscal year.

Motion was made by Marcia Botkin and seconded by Warren Meyer to table further discussion of this topic until the October NLC Board meeting when more information would be available. Motion Approved.

NLC BOARD CALENDAR DATES 2005-2006—after a brief discussion of tentative meeting dates a motion was made.

Motion to table further discussion of NLC Board Meeting Calendar until the October NLC Board meeting was made by Randy Mateer and seconded by Mayford Meixell. Motion Approved.

PLAN OF SERVICE COMMITTEE—NLC Trustee Marcia Armstrong volunteered to participate on the Advisory Council Plan of Service Committee. The Plan of Service committee will draft a new updated and revised Plan of Service.

NLC BOARD TRUSTEES—Marcia Botkin's (Oscoda), Linda Adams' (Otsego) and Norm Yoder's (Boyne City) board terms will expire September 30, 2005. Alcona, Otsego, and Boyne City will appoint new trustees.

Public Comments

Discussed issues regarding the funding of PLFIG

Next Meeting

The next meeting of the Northland Library Cooperative Board of Trustees is scheduled for October 18, 2005 in Alpena.

Announcements

Nominating Committee will meet following the adjournment of the NLC Board meeting.

Adjournment—meeting adjourned at 1:55pm.

Motion to adjourn was made by Linda Adams and seconded by Mayford Meixell.

Warren Meyer
Prepared by: Maria Lefebvre, Secretary to the Board