

**Northland Library Cooperative  
Advisory Council Meeting  
Boyne District Library  
Monday, August 8, 2005**

**Present:**

**Judi Stillion, Alpena County Library  
Dawn Pringle, Jordan Valley District Library  
Chris Knight, Otsego County Library  
Susan Conklin, Crooked Tree District Library  
Nanette Miller, Boyne District Library  
Cindy Lou Poquette, Indian River Area Library  
Val Meyerson, Charlevoix Public Library  
Mark Bronson, Cheboygan Area Public Library  
Carol Luck, Alcona County Library  
Sue Warner, Wolverine Area Library  
Jennifer Dean, Northland Library Cooperative  
Deb Bacon-Ziegler, Library of Michigan**

Motion by Cindy Lou Poquette, second by Mark Bronson to accept the 5/25/05 minutes. All ayes, motion carried.

**Director's Report:**

Jennifer drafted the 2005/2006 budget with the largest cut of state aid in the budget to be safe. The state is hoping to set the budget by late September 2005.

Jennifer read a letter of Christine Johnson's resignation from her position at Northland effective September 30th. She will be available for contracting services for projects the cooperative needs.

Autographics vs. Mel delivery-drop ILL module codes for branches but increase delivery to 2 stops per MeL delivery participating library. Jennifer will talk to members with branches not in attendance, as those with branches will be most affected by the proposed change. Those in attendance agreed that this change would be beneficial.

Library for the Blind and Physically Handicapped is maintaining its own budget, which is a priority for the cooperative. The LBPH newsletter is sent out to everyone. Approximately 700 people are using this service.

Internet service through the cooperative will end by July 2006 as it is nearing the point of no longer supporting itself. MERIT is looking at managing Internet access for the people who have individual accounts.

Motion by Cindy Poquette, second by Judi Stillion to recommend the 2005-2006 budget to the Northland Library Cooperative Board. All ayes, motion carried.

The current 2004/2005 budget was discussed.

Jennifer and Christine will examine Christine's duties to decide which will be handled by other staff and which will be included in Christine's contract. The personnel policy will also be updated.

MeLcat-MLC is hoping cooperatives will help libraries through this transition by coordinating delivery service and training. Otsego County Library is using the MeLcat system. They say the ILL statistics are way up, although patron-initiated holds are not available yet.

Ideas were discussed for joint meeting speakers. Medical benefits are increasing and some would like to see what is available for better benefits with cheaper prices. A suggestion was also made to have someone from Otsego County Library talk about their experiences with MeLcat.

Northland Library Board members whose terms expire will be:

Norm Yoder from Curtis Township Library

Linda Adams from Petoskey Public Library

Marcia Botkin from Oscoda County Library

New board members will come from the following libraries:

Otsego County Library to replace Petoskey Public Library

Alanson Public Library to replace Curtis Township Library

Alcona County Library to replace Oscoda County Library

Cindy Lou Poquette suggested reorganizing the Northland Library Cooperative board to include Library Directors. Jennifer will look into other cooperatives organization of board members.

Form was passed out for the Duvall Award. Jennifer will put in her weekly email newsletter the past winners so you can see who won before making a nomination.

Judi Stillion talked about receiving an Ernie Harwell fundraising packet to sell memorabilia to your patrons and to put the profit towards your library's endowment fund. If you are interested, contact Judi.

Service priorities for next year were passed out. They are the ones that were agreed upon during the last joint strategic planning meeting. If anyone feels changes should be made, please contact Jennifer

Jennifer will send out a continuing education survey for libraries to fill out with suggestions. What do the staff need vs. what does the director need?

Fill out the survey with ideas when it comes out. Some suggestions were Mary Carey to do marketing and weeding workshops. MeLcat workshops for staff are likely, as well as

Access Michigan training/Mel database updates training. A book repair workshop with a Demco representative is scheduled for October at Crawford County Library.

Jennifer learned about the Medicare prescription program at the June cooperative directors meeting. If anyone is interested in having someone speak about the Medicare program changes at no cost to the library, talk with Jennifer, who will contact the agency to coordinate a speaker.

Deb Bacon-Ziegler was a guest who talked about continuing education and listening to ideas for changes to the beginning workshop. Suggestions were to try two separate workshops in which one would be for administration and the other would be general, with the possibility of holding one up north and the other down south with switching every year. Also suggested were to hold one day a week courses for a period of weeks instead of three days in a row. Another suggestion was to work with cooperatives so that all staff in all area libraries could be certified and re-certified if it was held nearby without overnight stay fees and held periodically.

Next meeting will be held in Mackinaw Area Library on September 27<sup>th</sup>.

Respectfully submitted,

Dawn Pringle