

**Northland Library Cooperative  
Advisory Council Meeting  
Alcona County Library  
May 25, 2005**

**Present:**

Sue Warner, Wolverine Community Library  
Averill Packard, Gerrish Higgins School District Public Library  
Mark Bronson, Cheboygan Area Public Library  
Judi Stillion, Alpena County Library  
Jan Stevenson, Presque Isle District Library  
Cindy Lou Poquette, Indian River Area Library  
Carol Luck, Alcona County Library  
Susan Conklin, Crooked Tree District Library  
Dawn Pringle, Jordan Valley District Library  
Nanette Miller, Boyne District Library  
Christine Johnson, Northland Library Cooperative  
Jennifer Dean, Director, Northland Library Cooperative

Meeting was called to order at 10:30 a.m. by President Luck in the community room.

Motion by Cindy Lou Poquette, second by Mark Bronson to accept the 4/15/05 minutes.  
All ayes, motion carried.

**Report from NLC, Jennifer**

- Jennifer is familiarizing herself with the Director position.
- QSAC for cooperatives was endorsed by the Library of Michigan board.
- An advocacy workshop will be held at Houghton Lake Public Library.
- Christine Johnson submitted report for the LSTA grant revisions.
- E-rate/USF first wave is not out yet. Check status of 471 forms online. If certified is the case, this means it is in review and will be funded in the early wave. Check your technology plan and make sure it doesn't need to be revised. If you sent in your tech plans, the state said it will approve them before the end of June. Check with Christine if you are unaware when your technology plan expires.
- If you participate in group purchases through the Cooperative, Christine will contact you regarding this.
- The Senate HAL appropriations committee wants to cut state aid to fund grants. We will have to wait and see what happens. State aid checks (they are late this year) will not come out until sometime in July.
- SB 512 District Library Law revisions plans have been made available. Sherry Hupp, head of the committee, said that mainly the revisions about elections would affect libraries established under previous versions of the law.
- Jennifer attended an Alpena Collaborative meeting regarding internet services for Alpena. There is a chance of getting a fiber broadband ring around Alpena. If this happens, (still in the early stages of planning), Harrisville may be able to connect.

-Jennifer asked what hours Library Directors would like to see her work. There was discussion regarding 9 a.m. until 5 p.m. Suggestion to put in written weekly email the days that she will be out of the office so Directors can plan around her schedule.  
-Christine asked libraries to donate mouse connections to Northland so the mobile lab would have connections to make it easier for trainees who are not familiar with using the touch pads. Christine will let us know if the connection needs to be round or a USB port.  
-Jennifer asked libraries to save empty boxes that would circulate 10-12 large print books. Smaller boxes are easier for workers to lift.

### **Reports were given from libraries.**

#### **Budget report, fiscal year 04-05**

-The budget was passed out. Northland has paid off the building which will free up money in the future. Jennifer will check on the cost of the parking lot next to Northland that is for sale. The next advisory council meeting will discuss the budget in more detail.

#### **Advocacy**

Jennifer asked the libraries what type of advocacy they had in mind. Suggestions were to attend meetings and to notify the libraries so other representatives could attend meetings with her. Cindy suggested the cooperative libraries attend the regional area meetings that MLA will be holding in the future so our voices will be heard.

#### **Cooperative Service Priorities**

Strategic plan structure

Regional catalog-there was discussion on when to discontinue the ILL regional catalog. October 2006 was discussed but the contract terms will be looked into and the advisory council will need to discuss this in the future as things proceed. Otsego County will be the first library in the cooperative to join MelCat. It is not known which libraries will be in the next round.

Members use of internet services-Christine said that MERIT may offer a package that will allow email addresses and listservs. Jennifer needs to check to see how much this will cost and find out if it will be an alternative for members if internet accounts are dropped. The cooperative has a T1 line which needs to be reviewed to see if the cooperative will still need this line in the future depending on direction of internet services.

The next advisory council meeting will be August 8<sup>th</sup> at Boyne District Library.

Respectfully submitted,

Dawn Pringle, Secretary